



9th June 2022

Dear families

Lesson Punctuality

I hope this letter finds you well and that you are looking forward to an exciting summer.

We have reviewed our procedures around lateness to lessons. We currently expect all of our students to be sat in lessons within 4 minutes of the bell. This gives students ample time to get from one location to another. Every minute of learning counts when trying to give our students the best opportunity to secure their GCSE's, this will also provide them with the platform for a successful future when they leave the academy.

Typically, students who arrive late to lessons tend to be those who regularly lose or do not check their timetables before the start of the day, or those who choose to take the longest routes around school.

From Monday 13th June 2022, any students who are late to a lesson, without a genuine reason, will be placed into a 30-minute detention that evening.

Any student late to lesson on multiple occasions during the day will complete the 30-minute detention that night, plus a subsequent one-hour senior leadership detention on a Wednesday or Friday evening.

If, despite these sanctions, some students continue to be late to lessons, on a regular basis, we will invite their parents or carers into the academy for a meeting with either the Head of Year or a member of the academy's senior leadership team.

Reassuringly, the vast majority of our students arrive to lessons on time, so, these changes to our procedures will have no impact on them. However, to minimise the chance of this happening, it would be helpful if you could discuss with your child the importance of punctuality to lessons and also try to encourage them to check their timetable on Edulink each morning so that they know which lessons they have (and where) each day.

If you have any questions or concerns about the contents of this letter, please feel free to discuss with your child's Head of Year.

Thank you for your ongoing help and support. It is greatly appreciated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Aspden'.

Mr M Aspden
Deputy Headteacher – Attendance and Behaviour